

**Research Council Meeting  
September 10, 2014  
Blount Hall  
Room A004**

**FINAL**

**Attendees**

Tina Shepardson, Chair	Holly Mercer
Matthew Cooper	Robert Muenchen
Ian Down	Janet Nelson
Bill Dunne	Christian Parigger
Mitch Goldman	Micheline Van Riemsdijk
Irene Hanning-Jarquin	Kenton Yeager
Ramki Kalyanaraman	Jenn Onley, GSS
Rebecca Klenk	Allie Rhinehart, GSS

**Guests**

Erin Chapin, Carol Malkemus, Marisa Moazen, Kelly Steele, Sonya Sullivan

**Welcome**

Tina Shepardson welcomed everyone and thanked them for coming.

Tina Shepardson introduced herself as the FY 2014/2015 Chair for the Research Council and Associate Professor in Religious Studies. There are 13 senators appointed to the Research Council, and she asked those present to introduce themselves. She encouraged the senators to be present at the Research Council Meetings if at all possible because a quorum is needed for voting purposes.

The senators met at the Faculty Senate Retreat and brainstormed on topics to be discussed at the Research Council Meetings. Four different goals were decided on: (1) annual committee obligations, (2) discussing new process of gathering and disseminating quantitative research data, (3) better campus visibility and communications, and (4) new push for industry focused research for pre-tenure and post-tenure faculty. Tina Shepardson gave an overview of how the Research Council runs and what they do. Jane Taylor takes the minutes for the Research Council. The Research Council has senators and ex-officio members. There is also a website for the Research Council where the members, meetings, by-laws, and minutes are posted. Faculty research is the Research Council's main mission and providing feedback to the Vice Chancellor for Research & Engagement.

Tina Shepardson mentioned that the bylaws revision that the Research Council approved at the April 9, 2014, meeting was presented to the Executive Council too late to be approved last fiscal year. The revised bylaws will be presented at the next Faculty Senate Meeting.

### **Introductions from Office of Research and Engagement**

Tina Shepardson introduced Janet Nelson, Associate Vice Chancellor for Research Development. Janet Nelson has 25 years of experience in scientific research, scientific review and research portfolio administration. She received her Ph.D. in Chemistry from California Institute of Technology and taught at Middlebury College. She joins Office of Research & Engagement (ORE), from URS Corporation where she was the Business Development Director.

Janet Nelson thanked Tina Shepardson for the introduction. She looks forward to working with the Research Council.

Janet Nelson introduced the following new staff in the Office of Research & Engagement: Marisa Moazen has been named the new director of Undergraduate Research for ORE, effective September 1, 2014. Marisa Moazen joins ORE from Oak Ridge Associated Universities where she was responsible for connecting faculty and students from across the nation with research opportunities within the federal government.

Sonya Sullivan has been with ORE since August 4, 2014, as the new Institutional Review Board (IRB) Compliance Officer. She joins ORE from her position as senior protocol research analyst at Purdue University where she was responsible for maintaining institutional IRB protocols in compliance with federal and institutional requirements.

Erin Chapin has been with ORE since June 30, 2014, as the new Research Communications Coordinator. She previously worked with the Knoxville News Sentinel as an online producer where she wrote a monthly column on online and mobile trends, managed the [knoxnews.com](http://knoxnews.com) website, and shot, produced and edited video for the web.

Tina Shepardson asked the ex-officio members and the guests to introduce themselves. She also introduced the GSS Research Council members, Jenny Onley and Allie Rhinehart.

### **Announcements**

Janet Nelson made an announcement about the Code of Business Ethics for Sponsored Projects policy. In an effort to streamline the Federal government's guidance on Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards, the Office of Management and Budget (OMB) revised eight different circulars into one, referred to as the Uniform Guidance (UG). The University of Tennessee through Ron Maples' office has been working with all the UT campuses to align our current UT fiscal policies to ensure compliance with the new UG, which goes into effect on December 26, 2014. As a result, several of the fiscal policies are in the process of being reviewed and will be revised. The first revised policy that is available is the "Code of Business Ethics for Sponsored Projects" policy. Beth Neilson is collecting ORE revisions.

Tina Shepardson and Mitch Goldman announced that the Cancer Community of Scholars will host a Cancer Research Symposium for Early Career/Assistant Professors to be held on September 17, 2014, at 10:00 a.m. – 1:00 p.m. at the Wood Auditorium, UT Medical Center. There will be ten junior faculty from the College of Arts and Sciences, College of Engineering, and College of Education, Health and Human Sciences presenting.

## **Business**

### **Committee Assignments**

Tina Shepardson distributed sign-up sheets for the SARIF EPPE Committee, SARIF Equipment & Infrastructure Committee, Chancellor's Awards Committee, and Centers Review Committee. Senators were requested to sign up for at least one committee.

The SARIF Equipment and Infrastructure proposals are due at noon on September 19, 2014. Research Council senators have already signed up for this committee. Let Tina Shepardson know if anyone else is interested in being on this committee.

There was an ad hoc By Laws Committee last fiscal year. This committee will not be needed this fiscal year since the By Laws were revised and approved by the Research Council last fiscal year.

The Chancellor's Awards Committee reviews applications for three awards: Professional Promise in Research and Creative Achievement; Research and Creative Achievement; and Multidisciplinary Research Award. The Chair of the committee sends the committee's recommendations to the Associate Vice Chancellor for Research. This committee is active mid-January to mid-February.

Kenton Yeager was the Chair of the Centers Review Committee last fiscal year, and he gave an explanation of the responsibilities of the committee members. This committee interacts electronically and normally does not convene. The Chair prepares a report for each center being reviewed based on the committee's recommendation. The report is sent to the Associate Vice Chancellor for Research.

### **SARIF EPPE**

Request for SARIF EPPE funds are generally very small amounts, so ORE will handle most of these requests. Two committee members are needed to review any requests that might be declined.

Janet Nelson has requested one Research Council Senator to be appointed to the new Core Facilities Advisory Committee. The duties will involve evaluating proposals and advising the AVCRE about core facilities. See Tina Shepardson if you are interested in being the Research Council representative on this committee.

**Seeking input on: speaker suggestion, faculty research concerns, better communication**

Tina Shepardson asked for suggestions for guest speakers for future Research Council Meetings to address topics of interest to a variety of people. Guest speakers should be asked to give a twenty minute presentation. Some suggestions were:

Mark Dean – attracting funding and being a faculty at UTK

Ron Maples – UT fiscal policies to ensure compliance with the new UG

John Zomchick – Symplectic Elements

John Zomchick/Taylor Eighmy – Total Research Expenditures/Effort Certification

Mitch Goldman – Building research relations between UTK and College of Medicine

Approval of minutes for April

The April 9, 2014, minutes were unanimously approved.

Meeting was adjourned.

Minutes taken by Jane Taylor