

**Research Council Meeting**  
**April 8, 2015**  
**3:30 – 5:00 p.m.**  
**Blount Hall, Room A004**

**Final**

**Attendees**

Tina Shepardson (Chair)	Holly Mercer
Benjamin Auerbach	Robert Muenchen
Chris Boake	Janet Nelson
Bill Dunne	Robert Nobles
Taylor Eighmy	Christian Parigger
Alex Freire	Dawnie Steadman
Ramki Kalyanaraman	Kenton Yeager
Rebecca Klenk	Jenny Onley (GSS)

**Guest**

Marisa Moazen

**Welcome by the Chair – Tina Shepardson**

Tina Shepardson welcomed everyone and announced that is the last meeting for the academic year.

Taylor Eighmy gave an update and had an open dialogue on the Top 25 System, the Top 25 Campus, and the Top 25 Budget Advisory Group.

**Vote on approval of minutes from March**

Tina Shepardson presented the March 11, 2015 minutes for approval. They were unanimously approved.

**Presentation on undergraduate research – Marisa Moazen, Office of Research and Engagement**

Tina Shepardson introduced Marisa Moazen, Director of Undergraduate Research in the Office of Research & Engagement. Marisa Moazen discussed what undergraduate research is at UTK. The mission of the Office of Undergraduate Research is to ensure all students are provided the opportunity for academic engagement through research-based, experiential learning experiences. She listed various representatives on campus with whom she interacts. Marisa Moazen explained where undergraduate research was when she began in her position in June, 2014, where it is today, and where they want to be. She is interested in hearing about research on campus and assisting undergraduate students to get involved in research. Research Week is the week of April 13, 2015. Information is on the following website: [ugresearch.utk.edu](http://ugresearch.utk.edu)

**Business**

**Centers Review Committee – Kenton Yeager**

Kenton Yeager gave an update on the Centers Review Committee. The Centers Review Committee is reviewing two centers this semester. They are the Reliability and Maintainability Center and the Center for Literacy, Education and Employment. The Committee, which is reviewing, expects to have the reviews completed within two weeks.

### **SARIF GRA Committee – Ian Down**

Tina Shepardson gave an update on behalf of Ian Down on the SARIF GRA Committee. The SARIF GRA Committee has met and received all the GRA Applications. The committee plans to deliver award recommendations to Janet Nelson within two weeks.

### **Update on conversations about IRB, IBC, iMedris – Robert Nobles**

Robert Nobles is conducting a search for a second IRB Compliance Officer. The search committee has been formed and is chaired by Dr. Marlys Staudt, Associate Professor in the College of Social Work. Applications are currently being received and interviews are planned for early May.

Robert Nobles is also searching for an IRB Compliance Specialist LDA. This person will help process IRB reviews.

Robert Nobles gave an update on the IRB Review Process. One issue he discussed is students and IRB Reviews related to students' graduation dates. There has been discussion on areas of training for undergraduate and graduate students. Robert Nobles is planning to work with colleges and departments over the summer to adjust the planning and submission timeline for items requiring IRB reviews.

Marlys Staudt has been appointed as Vice Chair of IRB, and Robert Nobles is actively soliciting another Vice Chair.

PRIM&R Institutional Review Board (IRB) Training - The Office of Research & Engagement will host a day-long Public Responsibility in Medicine and Research (PRIM&R) Institutional Review Board (IRB) course on April 27<sup>th</sup>. *Institutional Review Board (IRB) 101sm* is based on an established, continuously updated curriculum that covers the ethics, history, and federal regulations involved in conducting research on human subjects. Registration is available at the following link: <http://research.utk.edu/primr-institutional-review-board-irb-training-427/>

### **Update on Undergraduate Research Fee Bill – Tina Shepardson**

Tina Shepardson announced that the Undergraduate Research Fee Bill was presented at the last Executive Council Meeting and approved. It will be presented at the next Faculty Senate Meeting.

### **Faculty Development Team Director Search Committee – Tina Shepardson**

Janet Nelson is conducting a search for a Faculty Development Team Director. Tina Shepardson is a member of the search committee.

### **Vote on 2015-2016 Research Council Chair**

Tina Shepardson opened the floor for nominations for a 2015-2016 Research Council Chair. Dawnie Steadman nominated Ramki Kalyanaraman, and the nomination was seconded by Kenton Yeager. Ramki Kalyanaraman was excused from the room for a vote to be taken. The nomination was unanimously approved. Ramki Kalyanaraman was asked to return to the room and presented as the 2015-2016 Research Council Chair. Ramki Kalyanaraman accepted the position on the condition that he is not Interim Department Head of Material Science & Engineering. Ramki Kalyanaraman thanked Tina Shepardson for doing a great job as the Chair of Research Council for the past two years. He looks forward to working with her and the other Research Council members next year.

**New Business**

Janet Nelson announced that the ORU FY16 call has been announced and is posted on the Office of Research & Engagement's website. Please e-mail her at [janet.nelson@utk.edu](mailto:janet.nelson@utk.edu) if you are interested in serving on the review committee.

A round of applause was given to Tina Shepardson for serving as the Research Council Chair for the past two years.

Meeting was adjourned at 5:00 p.m.

Minutes taken by Jane Taylor