

# University of Tennessee Research Council

February 18, 2008

Eighth Floor Board Room, Andy Holt Tower

3:30 p.m.

**Attending:**

Joanne Hall, Chair	Carol Malkemus
Bill Blass, Vice-Chair	Michael McNeil-OIT
Mary Bartolini	C. Roland Mote
Wayne Davis	Bob Muenchen – OIT
Ramon DeGennaro	Stephanie Ohnesorg
Brad Fenwick	Ken Phillips
Greer Fox	Stan Pinkleton – OIT
Glenn Garber	Greg Reed
Mary Gunther	Barry Rouse

## Approval of Minutes:

The December 10, 2007 minutes were not available due to changes in staff in the Office of Research. Approval of the minutes was tabled until a later date.

## Opening Remarks – Joanne Hall and Bill Blass

Bill Blass congratulated Joanne Hall on what a good job she is doing as Chair of the Research Council.

## Updates

Joanne Hall explained the Research Council Forum that is scheduled for Wednesday, March 5, 2008, 4:00 – 5:00 p.m. in Room 307, Science and Engineering Research facility (SERF). This is panel one of a four part series that the Research Council will try to be scheduled this semester and carrying over to the fall semester.

Greg Reed discussed the newsletter that the Office of Research has started publishing every two weeks on neon green paper. E-mail the Office of Research at [research@utk.edu](mailto:research@utk.edu) if you are not receiving this newsletter. The Office of Research will be launching another newsletter soon which will list all awards from the previous two weeks recognizing faculty for any kind of scholarly honors, recognitions, or appointments to panels. This newsletter will be on a different eye catching color of paper.

Greg Reed discussed two new compliance issues:

1. Responsible conduct of research – relates to all persons engaged in research will be required to be trained in research. This includes all persons involved in research whether they are faculty, students, or staff.
2. Conflict of interest – needs to be project specific and will be done electronically when proposals are submitted.

A question was asked what is standard for training in research. The answer was standard training is at the discretion of the institution. The Office of Research is getting information on what other institutions are doing. Some compliance training is on BlackBoard.

A question was asked if authors would have to be interviewed first in order to use an author's information in research. Glenn Graber confirmed that this is the guideline. However, review of the plan and guidelines can be waived.

Joanne Hall thanked everyone who recommended people to be on Panel One of the Research Council Forum. She asked for help in developing a flyer, website, faculty list serve, or anything to notify the faculty of the forums.

Joanne Hall opened a discussion on the tentative questions to be used at the forums and recommendations on potential faculty to be on the forum's panels. Brad Fenwick recommended Jeremy Smith and Tom Calcott for one of the panels. He also suggested asking Ward Plummer if he had any suggestions.

It was recommended that a moderator be in charge of the forum to control the panelist turns to speak and length of time to speak. The moderator would also control the questions being asked from the audience. It was also recommended that topics to be discussed at the forums be posted on the Office of Research web page, in the Office of Research Newsletter, and on the Faculty Senate web page. Eric Bledsoe was recommended to design these announcements. It was decided to post key words with bullet on the web and to give complete questions to the panelist in advance of the forum.

Joanne Hall will be the moderator at the March 5<sup>th</sup> forum. Dates and location will be determined at a later date for the other forums. The forums should be held like a "Town Hall Meeting".

Brad Fenwick suggested using questions that come out of the first two forums to generate questions for the third forum.

Joanne Hall asked for recommendations on how questions should be worded. The Research Council is sponsoring the forums and they should be open to all spectrums of the campuses.

A question was asked "How do you judge if the forums are successful". Brad Fenwick commented that making people aware of what strategies are put on our limited resources. This information could help catalog needs – prioritize needs – come up with solutions.

Minutes will be taken at the forums and passed on to the government.

Brad Fenwick suggested that we think about what is best for us and inform the government.

Joanne Hall stated that the “Research Data Policy” draft and the “Tangible Research Property Policy” drafts are tabled for the present. If anyone has changes or suggestions send them to Greg Reed by the end of next week. They will be distributed by the next meeting.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,  
Jane Taylor